



CAREGIVER RESPONSIBILITIES

Responsibility	Person
Administering medication	
Arranging Meals for caree or cooking meals	
Assisting caree with birthday & holiday gift purchases	
Assisting with prescriptions & filling pill boxes	
Auto insurance for caree	
Auto maintenance for caree	
Cable TV setup & issues	
Communicating with Caree's Assisted Living or care facility	
Companionship for Caree	
Computer and Phone setup & issues	
Coordinating Occupational Therapy	
Coordinating Physical Therapy	
Coordinating recreation or adult day services	
Decorating for Holidays	
Documenting end of life wishes	
Doing Caree's laundry & changing sheets	
Empty trashcans / Recycling	
Grocery shopping for caree	
Hang pictures or fix broken equipment	
Health & life insurance enrollment & claims	
Helping with caree's mail	
Housecleaning for caree	
Maintaining online account login & passwords	
Meeting with attorney & understanding state's elder laws	
Monitoring Caree's financial account	
Obtaining Power of Attorney (financial & health)	
Paying Caree's bills (utilities, life insurance, maintenance, subscriptions)	
Personal grooming for caree	
Pet Care for caree's pet	
Preparing caree for family events	
Preparing caree for family vacations	
Preparing Caree's taxes	

Responsibility	Person
Purchasing clothing for caree	
Registering caree to vote / Obtain Absentee voting	
Reminding caree to take medication	
Replenishing medical and personal supplies (e.g. incontinence, sleep apnea machine, oxygen)	
Scheduling doctor appointments for caree (medical, dental, ear, eye)	
Scheduling haircuts and pedicures for caree	
Transporting caree to doctor appointments	
Wash dishes / Empty dishwasher	
Watering Caree's plants	